



**May 1, 2017 /7:00**

### *Attendees*

- ☐ Matt Lein
- ☐ Don Meyer
- ☐ Kyle Evenski
- ☐ Sarah Bruss
- ☐ Carol Szaroletta
- ☐ Sue Mueller, City Clerk
- ☐ Jesse Dickson, City Administrator - absent
- ☐ Jake Saulsbury and Aaron Schmidt, Bolton & Menk present

### *Agenda*

**1. PLEDGE OF ALLEGIANCE**

**1) ADOPT AGENDA**

Motion by Evenski

Seconded by Szaroletta to adopt the Agenda. Motion passed unanimously.

**2) ADOPT CONSENT AGENDA**

1. April 17, 2017 Minutes
2. May 1, 2017 Expenditures
3. April 18, 2017 - April 20, 2017 Payroll/Sales Tax

Motion by Evenski

Seconded by Meyer to adopt the Consent Agenda. Motion passed unanimously.

**3) VISITORS PRESENTATIONS, PETITIONS, CORRESPONDENCE**

**4) COUNCIL BUSINESS**

- a. Jake Saulsbury & Aaron Schmidt, Bolton & Menk - Conrad Ave Project  
Jake Saulsbury, Bolton & Menk reported a coordination meeting was held on

January 20, 2017 between the city and Bolton & Menk, city staff was to establish the scope of the project, as well as clarify design elements to be addressed as part reconstruction. Saulsbury reported an open house was held at City Hall on March 3, 2017. A representative of the Fritz parcel was present and strongly dissented against the continued use of the ditch on their property to convey runoff from the area upstream to the wetland system.

Jake Saulsbury reported an attempt to reduce the amount of stormwater discharged to the Fritz parcel ditch, Bolton & Menk contacted MNDOT on March 8, 2017 about the potential to discharge some stormwater to MNDOT right of way on the south end of Conrad Avenue. MNDOT formally denied the request on March 16, 2017.

Jake Saulsbury provided a topographic survey, which depicts the existing drainage system and the area of study.

Jake Saulsbury reported the following:

1. The wetland system west of Conrad Avenue is one wetland and a 30" culvert under Louis Street should control its normal level.
2. The parking lot at the south end of Fritz's parcel encroaches on MNDOT right-of-way. If runoff is routed to the south end of Conrad Avenue, ditching the runoff from there to the wetland is not feasible.
3. One foot of grade difference exists between the existing culvert on the north side of the car wash and the wetland on the south end of the Fritz parcel. Not enough slope is provided to ensure minimum self-cleaning velocities. Due to the need to install pipe at a shallow depth, the lack of cover would likely result in reflective cracking and pumping in the pavement section, ultimately leading to premature failure of the street.
4. Routing storm sewer as described would require reconstruction of the south Fritz parcel parking lot to make the connection to the wetland and the parking lot would also then be susceptible to premature failure.
5. Sediment deposited directly upstream of the culvert appears to have artificially raised the normal water level approximately two feet. The higher wetland water level is exacerbating the drainage issue on Conrad Avenue.

Jake Saulsbury recommended:

1. In order to improve regional drainage and facilitate easement negotiations, consideration should be given to dredging the wetland and restoring the historical normal water level. Delineation, surveying and permitting for this dredging work would cost approximately \$12,000.00. This would not include the dredging itself.
2. The City should consider negotiating with the owners of these parcels to obtain a permanent Drainage and Utility Easement to adequately cover the necessary conveyance. At a minimum a right-of-entry by these

property owners would be needed in order to access the property during construction.

3. A cost between \$10,000.00 and \$15,000.00 to purchase wetland credits or complete onsite mitigation. An additional \$13,000.00 would be needed for piping costs.

Motion to proceed with permitting Meyer

Seconded Evenski. Motion passed unanimously.

b. Jake Saulsbury, Bolton & Menk - Inflow and Infiltration

Jake Saulsbury, reported on the Inflow & Infiltration Reduction Plan /Sewer Repair recommendations. Saulsbury reported the city is current spending approximately \$28,000.00 to \$40,000.00 per year on treating Inflow & Infiltration.

1. Several areas contain breaks or significant cracks that are resulting in I & I entering the system.
2. Several joints have calcium build-up on them, have become offset, or have separated from the adjoining pipe segment. It is recommended to clean and pressure grout these locations.
3. One location (south of Lake Street near Fritz Field has a noticeable break in the main. Saulsbury recommends excavating and repairing.
4. Two other locations (on Louis Street west of Paul Avenue) have bends in the pipe that prevent the completion of televising and future maintenance between these two points. Man-holes should be installed in the future at these locations.
5. Some service lines are extended into the sewer main. These block the mainline flow and cause accumulation. In the future it is recommended to trim these service lines from within the main.

a. Short Sleeve	\$6,000.00
b. Pressure Grout	\$8,000.00
c. Point Repair	\$20,000.00
d. Trim Service	\$12,000.00
e. CIPP Lining	\$600,000.00
f. Clean & Retelevise	\$10,000.00

c. Splashpad Concrete Skirt Extension

Public Utilities & Maintenance Supervisor Brian Vos, reported the area around the splash pad requires some drainage. Michel Masonry Construction provided a proposal of \$4,510.00. Recommendation is to remove the grass and black dirt 2' out from the splash pad, install 6 drains and dig in tile around the pad. Tile would be stubbed out for city employees to complete. Prep area with sand and compact. Pore 4" conc 4,000 psi air intrained. Rodded and pinned into existing conc. Hand tooled joints and broom finish.

Motion to approve the Splashpad Concrete Skirt Extension Evenski  
Seconded Bruss. Motion passed unanimously.

d. Lori Kasel Personal Leave Request

Mayor Matt Lein reported City Administrator Jesse Dickson will be filling in while Utility Billing Clerk Lori Kasel is on the unpaid Personal Leave.

Motion to approve the unpaid Personal Leave Request for city employee Lori Kasel from November 5, 2017 to November 16, 2017, Meyer

Seconded Bruss. Motion passed unanimously.

e. Tedd Foss "Move Over Law" Petition for Support

Kellen Schmidt submitted a letter regarding a proposed Tedd Foss "Move Over Law" Petition for support to ensure emergency workers and utility workers are safe when pulled over on highways with more than two lanes.

Motion to support the Tedd Foss "Move Over Law" Petition Evenski Jesse to look into either writing a letter of support or verbal support.

Seconded Bruss. Motion passed unanimously.

f. Speed Signs Village at Cologne Follow-Up

A resident of the Village at Cologne reported concerns regarding the excessive speeds of vehicles driving through the Village at Cologne. A request was made to:

- i) Lower the speed on Silver Leaf Trail to 25 mph.
- ii) Flashing speed limit sign be installed
- iii) Watch for children signs be installed

No action taken

5) BOARD REPORT

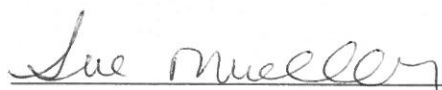
**ANNOUNCEMENTS**

**ITEMS REMOVED FROM THE CONSENT AGENDA**

**ADJOURN**

Motion to adjourn Meyer seconded by Bruss. Motion passed unanimously.

Respectfully Submitted



Sue Mueller, City Clerk

Attest:

A handwritten signature in black ink, appearing to read 'M. Lein', is written above a horizontal line.

Matt Lein, Mayor