

**City of Cologne**  
**September 16, 2013**

Pursuant to due call and notice thereof, a council meeting was held on Monday, September 16, 2013 at the Cologne Community Center. Mayor Matt Lein called the meeting to order at 7:00 p.m. Councilmembers, Jeffrey McInnis, Scott Williams, and Kyle Evenski were present. Councilmember Don Meyer was absent City Administrator John Hendel and Deputy Clerk Sue Mueller was present;

#### **ADOPT AGENDA**

Administrator John Hendel requested additions to the Council Business and Board Reports:

- f) Appoint Nicole Evenski to the Park Board.
- b) County Road 36 Loop project report.

***Motion by Williams to adopt the revised Agenda, seconded by Evenski. Motion passed unanimously.***

#### **ADOPT CONSENT AGENDA**

***Motion by McInnis, seconded by Williams, to adopt the Consent Agenda. Motion passed unanimously.***

#### **VISITOR'S PRESENTATIONS, PETITIONS AND CORRESPONDENCE**

#### **COUNCIL BUSINESS**

**a) Public Works Truck Purchase**

Jeff Wildung, Public Works Director reported on the budgeted purchase of a new truck. Wildung explained the 1989 half-ton pickup would be traded. The cost would be approximately \$25,512. Councilmember Kyle Evenski suggested purchasing a plain truck and adding the utility body and other items later. After some discussion staff was directed to get quotes from different vendors.

***Motion by Williams, seconded by Evenski to approve the purchase of a truck in 2013 with a cap at \$25,500. Motion passed unanimously.***

**b) Public Works 72" Mower**

Jeff Wildung, Public Works Director requested approval to proceed with the purchase of a 72" mower that is a 2013 budget item. Wildung explained the current mower is operational and was purchased in 2002. Wildung reported he would like to move towards a more frequent replacement process for some equipment. Councilmember Scott Williams recommended delaying until 2014 as the mowing season is coming to an end.

***Motion by Evenski, seconded by Williams to table the purchase of a 72" Mower. Motion passed unanimously.***

**c) Storm Water Project-Conrad Ave**

John Hendel, City Administrator reviewed the storm water project for Conrad Ave. Hendel reported the presented proposal may not be the best solution. Residents have reported to him they would like the city to make a commitment in 2014 the issue will be addressed.

**d) Payment Service Network (PSN) Proposal-Debit/Credit Card Payment, E-billing**

Sue Mueller, Deputy Clerk and John Hendel, City Administrator recommended the Council consider the proposal from Payment Service Network for utility billing (e-billing) and debit/credit card payments. Staff reported on an increase of residents requesting the ability to pay for water, sewer payments and fitness memberships with a debit or credit card. After some discussion Council approved the Debit/Credit card processing payments, but recommended not approving the e-billing at this time.

***Motion by McInnis, seconded by Evenski to approve the Proposal from PSN for Debit/Credit Card payments. Motion passed unanimously.***

**e) Administrative Review Process**

Mayor Matt Lein stated the Council needs to start the City Administrator's review process. Mayor Lein requested Council approval to proceed with the Administrators review process and let the Personnel Committee move forward. .

***Motion by McInnis, seconded by Evenski to let the Personnel Committee proceed with the Administrative Review Process. Motion passed unanimously.***

**f) Park Board Addition**

John Hendel, City Administrator reported the Park Board has a vacant seat that needs to be filled and Nicole Evenski has requested to be appointed to the seat.

***Motion by Evenski, seconded by McInnis to appoint Nicole Evenski to the Park Board. Motion passed unanimously.***

**BOARD REPORT**

**a) Street Repair Completed**

John Hendel, City Administrator reported the street repair on Playhouse St and Church St. has been completed

**b) County Road 36 Update**

John Hendel, City Administrator updated the Council on the County Road 36 project.

**ANNOUNCEMENTS**

**ADJOURN**

***Motion by Evenski, seconded by Williams to adjourn the meeting. Motion passed unanimously.***

Respectfully submitted,

Sue Mueller

Sue Mueller, Deputy City Clerk

ATTEST:

Matt Lein

Matt Lein, Mayor