

**City of Cologne**  
**April 18, 2016**

Pursuant to due call and notice thereof, a regularly scheduled council meeting was held on Monday, April 18, 2016 at the Cologne Community Center. Mayor Scott Williams called the meeting to order at 7:00 p.m. Councilmembers Jeff McInnis, Don Meyer and Carol Szaroletta were present. Councilmember Kyle Evenski was absent. City Administrator Jesse Dickson, City Clerk Sue Mueller and Jake Saulsbury and Seth Peterson City Engineers were present.

**ADOPT AGENDA**

***Motion by Meyer, seconded by McInnis to approve the agenda. Motion passed unanimously.***

**ADOPT CONSENT AGENDA**

- a) April 4, 2016 Council Meeting Minutes
- b) April 18, 2016 Expenditures
- c) April 5, 2016 Payroll
- d) Cologne Lions Club Gambling Permit, July 30, 2016
- e) Cologne Lions Club Gambling Permit, October 22, 2016

***Motion by Szaroletta seconded by Meyer adopt the consent agenda. Motion passed unanimously.***

**PUBLIC HEARING**

**1) Wastewater Treatment Facility Plan**

Jake Saulsbury, P.E and Seth Peterson, Project Manager –Bolton and Menk, Inc. reported on possible upgrades to the City of Colognes Wastewater Treatment Facility. Items presented were:

- Provide the City with the necessary information to Plan for needed and required upgrades to the Wastewater System.
- Provide options to meet the requirements of the MN Pollution Control Agency (MPCA)
- Estimated costs for all needed and recommended improvements
- Comply with requirements necessary to obtain Public Facilities Authority (PFA) Funding

Seth Peterson, Project Manager reviewed two options and explained the differences in costs for the project and operating costs for each system.

**1. Alternative A:**

- a. Extended Aeration Basins with Sand Filtration cost \$9,890,000.00

**2. Alternative B:**

- a. Membrane Bioreactor with Membrane Filtration cost \$8,562,000.00

Seth Peterson and Jake Saulsbury reviewed options the city can pursue for financing the project. A proposed improvement schedule was presented.

Councilmember Jeff McInnis requested information on whether the existing facility could be used or a new structure built. Seth Peterson responded that the concrete structure currently at the wastewater treatment plant would be acceptable.

Mayor Scott Williams asked how many additional homes would a upgrade provide for the city. Seth Peterson reported it would double the current size of Cologne. Seth Peterson recommended the city get placed on the priority list, once placed on the list the city would have priority for the project.

Councilmember Jeff McInnis questioned whether the city, once placed on a list would be pressured into continuing with a project. Councilmember McInnis asked what has been researched on the possibility of looking into Met Council.

Councilmember Don Meyer and Mayor Scott Williams responded the City of Cologne should at the minimum be placed on the list.

No residents were in attendance.

***Motion by Meyer seconded by McInnis to approve the Wastewater System Facility Plan and Intended Use Plan. Motion passed unanimously.***

#### **VISITORS PRESENTATIONS, PETITION AND CORRESPONDENCE**

**a) Sheila Harmsen**

Sharon Beneke and family members requested Council approval for them to place two memorial benches in honor of their brother at City Square Park. Councilmember Jeff McInnis and Mayor Scott Williams expressed support for them to proceed with the benches. Mayor Williams recommended they contact the Cologne Lions for installation of the benches.

***Motion by McInnis seconded by Meyer to approve the installation of two benches at City Square Park. Motion passed unanimously.***

**b) Pat Adams, 1070 Meadow St**

Pat Adams reported the curbing is extremely poor and he is putting in a new driveway. Adams would like to repair his driveway and coordinate with the city, if possible for curbing repair.

Jake Saulsbury, City Engineer cautioned the Council, as a plan should be developed for curb repairs. Councilmember Jeff McInnis recommended developing a plan and put curb repairs in the budget.

#### **COUNCIL BUSINESS**



**a) Lori Kasel- Open Office Position**

Lori Kasel, Utility Billing Employee attended the Council meeting and reported on the transition since former Event Coordinator/Facility Coordinator Brenda Good resigned. Lori Kasel and City Administrator Jesse Dickson reported the administrative responsibilities have been a smooth transition as Lori had been cross-trained prior to Goods departure. Kasel reported she is not interested in being a facility coordinator, and she is requesting a decision be made regarding the maintenance of the facility. Lori Kasel report on items she is willing to do and other items, building maintenance, take down of draperies after a wedding that she will not do. Lori Kasel stated "not deciding is not an option".

Lori Kasel expressed that she is flexible with hours and is not seeking benefits. City Administrator Jesse Dickson reported that according to the City Personnel Policy Lori can work 35 hours a week, with pro-rated sick/vacation time, but no further benefits.

Councilmember Jeff McInnis recommended staff contact Party Planning companies and continue the discussion at the next Council meeting.

**Tabled**

**b) Lamar Advertising Contract**

***Motion by Meyer to approve the Lamar Advertising Contract for a two (2) year period, seconded Szaroletta. Motion passed unanimously.***

**c) Vos Door Quote Revisited**

City Administrator Jesse Dickson provided the recent quote for the replacement of doors at Louis Hall. Mayor Scott Williams requested staff get a more detailed breakdown from Vos Construction, the price for one keyless entry pad.

**Tabled**

**d) Backup generators maintenance**

City Administrator Jesse Dickson reported Public Works employee Damon Klein received a bid from Ziegler Power Systems for preventative maintenance recommendations for the standby generator. The cost for this service is \$3,400.00.

***Motion by Meyer to approve the bid from Ziegler Power Systems for preventative maintenance on the standby generator, seconded Szaroletta. Motion passed unanimously.***

**e) Liquor License Renewals**

City Clerk Sue Mueller requested approval for the renewal of liquor licenses:

1. Burky's Bar & Grill On-Sale, Off-Sale and Sunday

2. DaBoars Bar & Grill On-Sale and Sunday
3. Inn Town Wine & Spirits On-Sale and Sunday
4. Inn Town II Off-Sale, On-Sale and Sunday
5. Cologne Baseball Club 3.2% Renewal

***Motion by Szaroletta to approve the Liquor License Renewals, seconded McInnis. Motion passed unanimously.***

## **BOARD REPORTS**

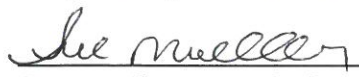
## **ANNOUNCEMENTS**

1. City Administrator Jesse Dickson reported June 4, 2016 is the planned opening of the Splash Pad. Dickson also reported a Park Bench Uniform policy should be considered.
2. Glad Days Discussion, City Booth, Volunteers, activities
  - a. Councilmember Carol Szaroletta requested input from Councilmembers regarding getting involvement from the Council/City Staff for organizing the city booth and activities for the upcoming Glad Days Celebration.

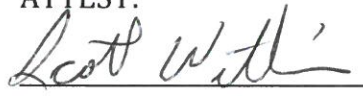
## **ADJOURN MEETING**

***Motion to adjourn by McInnis, seconded by Meyer to adjourn the meeting. Motion passed unanimously.***

Respectfully submitted,

  
Sue Mueller, City Clerk

ATTEST:

  
Scott Williams, Mayor