

City of Cologne
June 20, 2016

Pursuant to due call and notice thereof, a regularly scheduled council meeting was held on Monday, June 20, 2016 at the Cologne Community Center. Mayor Scott Williams called the meeting to order at 7:00 p.m. Councilmembers, Don Meyer, Carol Szaroletta, Kyle Evenski were present, Councilmember Jeff McInnis was absent. City Administrator Jesse Dickson, City Clerk Sue Mueller and City Attorney Kelly Dohm were present.

City Administrator Jesse Dickson requested a revision to the Agenda:

Council Business

- h) Jostan Services, Inc. and proposal from Initial Cleaning Services

ADOPT AGENDA

Motion by Szaroletta seconded by Meyer to approve the revised agenda. Motion passed unanimously.

ADOPT CONSENT AGENDA

- a) June 6, 2016 Council Meeting Minutes
- b) June 26, 2016 Expenditures
- c) May 31th –June 14th, 2016 Payroll
- d) Res 16-16 Approving WTP Facility Plan
- e) Res 16-17 Approving Comprehensive Plan Amendment

Motion by Meyer seconded by Evenski to adopt the consent agenda. Motion passed unanimously.

VISITORS

COUNCIL BUSINESS

a) 134th St Benton Township Road Maintenance

City Administrator Jesse Dickson reported on the maintenance of 134th St in Benton Township. The orderly annexation agreement with Benton Township was initially for annual dust coating of 134th St. Maintenance includes gravel loads and was intended to be the City responsibility until the road was paved. Administrator Dickson reported the length of the dust coating over the last few years has continued to rise as well as the amount of gravel laid down per year.

City staff recommends reviewing options regarding the maintenance of 134th St and reviewing the existing agreement with Benton Township. No action was requested the city will have City Attorney Larry Harris review the current agreement.

Mayor Scott Williams recommended since the development did not grow as originally planned the city should be responsible for the road to the city limits only.

Councilmember Kyle Evenski recommended the city revisit the issue after more information is received from the City Attorney.

Motion by Evenski seconded by Szaroletta to approve having the City Attorney review the 134th St Agreement. Motion passed unanimously

b) Downtown Zoning Overlay-Accessory Structure

City Administrator Jesse Dickson reported the Downtown Zoning Overlay-Accessory Structure request from a resident who is requesting a variance regarding building an accessory structure on his property when an existing attached one car garage is already existing. City Administrator Dickson reported that Planner Dean Johnson recommended this could be addressed via a change to the city zoning ordinance, if the Council chooses to do so. City Administrator Dickson reported this would be an issue that would apply exclusively within the “old” part of Cologne.

City Administrator Dickson reviewed the current ordinance regarding adding additional accessory structures on properties up to 1,000 feet if a property does not have an additional accessory structure.

Mayor Scott Williams stated there are currently four or five home owners in this area of Cologne that would be interested in having the zoning ordinance reviewed in this district.

Councilmember Don Meyer recommended the Planning Commission review and report back to Council with recommendations.

Motion by Evenski seconded by Szaroletta to approve having the Planning Commission review and have City Planner Dean Johnson review options. Motion passed unanimously

c) Village Parkway Heavy Equipment Usage

Councilmember Kyle Evenski reported on the Hans Hagen Homeowners Association meeting. Concerns reported were regarding the heavy equipment driving on Village Parkway.

Mayor Scott Williams requested City Administrator Jesse Dickson follow up on the concerns reported from the Hans Hagen Homeowners Association.

d) Springsted Rate Study Update

Motion by Meyer seconded by Szaroletta to approve Springsted providing a Water Rate Study Update. Motion passed unanimously

e) Bid Tabulations-WTF and Well #4

City Administrator Jesse Dickson provided bids for the future Water Treatment facility and Well #4. Dickson reported Bolton and Menk are in the process of receiving Minnesota Department of Health Certification and will be providing addition information from the PFA regarding the bids receive. The award of the bid will be within the sixty (60) day requirement. No action was recommended.

WELL NO. 4

• Mineral Service Plus, LLC	\$263,710.00
• Mark J. Traut Wells, Inc.	\$271,220.00
• E. H. Renner & Sons, Inc.	\$297,654.00
• Keys Well Drilling Co.	\$303,250.00

WATER TREATMENT FACILITY

• Di-Mar Construction Inc.	\$5,930,000.00
• Gridor Constr., Inc.	\$5,961,100.00
• Rice Lake Construction Group	\$5,984,300.00
• Magney Construction, Inc.	\$6,107,700.00

f) Jeremy Huotari Late Fee Adjustment Request

City Administrator Jesse Dickson request Council remove a \$6.49 late fee from Jeremy Huotaris water/sewer bill.

Motion by Evenski, seconded by Meyer to approve the waiver of the \$6.49 late fee from Jeremy Huotaris water/sewer billing. Motion passed unanimously.

g) Mueller Mill and Overlay Quote

Councilmember Kyle Evenski requested information on what Cologne's road maintenance schedule is. City Administrator Jesse Dickson reported on the budgeted amount for road maintenance. Administrator Dickson reported a long term road plan will be completed for 2017.

Motion by Meyer, seconded by Szaroletta to approve the proposal from Wm. Mueller for the mill and overlay quote. Motion passed unanimously.

h) Jostan Services, Inc. and proposal from Initial Cleaning Services

City Administrator Jesse Dickson provided detailed comparison of the costs to provide cleaning services for the Cologne Community Center and Louis Hall/Fire Department, as requested from the Council at the previous Council meeting. No action was taken.

ITEMS REMOVED FROM THE CONSENT AGENDA

Motion by Williams, seconded by Szaroletta to suspend the Council meeting to go into a closed session to conduct a performance review of City Administrator Jesse Dickson motion passed unanimously.

Motion by Evenski, seconded by Meyer to commence the closed session motion passed unanimously.

Motion by Evenski, seconded by Meyer to close the closed session motion passed unanimously.

Motion by Evenski, seconded by Meyer to re-open the Council meeting motion passed unanimously.

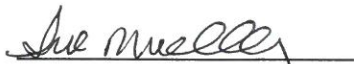
Councilmembers and Mayor met on June 20, 2016 to discuss the review of City Administrator Mr. Jesse Dickson through open discussion with Jesse Dickson we, the Council informed Jesse Dickson on areas of his strengths and weaknesses. Communication was deemed a common weakness across the board. Some other areas of weakness were follow through and preparation. Even with these areas of weakness, the Council feels as though he has made tremendous growth from his starting date. Moving forward, Mr. Dickson has acknowledged these weaknesses and will continue to work on making growth not only on a personal level, but also at a city level. The Council and City will help Jesse make these gains moving forward.

Motion by Evenski, seconded by Meyer to have the Personnel Committee discuss an employment contract as well as having City Administrator Jesse Dickson review employment contracts for City Administrators for the next Council meeting motion passed unanimously.


ADJOURN MEETING

Motion to adjourn by Evenski, seconded by Meyer to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,


Sue Mueller, City Clerk

ATTEST:


Don Meyer, Acting Mayor