

**City of Cologne
September 6, 2016**

Pursuant to due call and notice thereof, a scheduled regularly council meeting was held on September 6, 2016 at the Cologne Community Center. Mayor Scott William called the meeting to order at 7:00 p.m. Councilmembers, Carol Szaroletta, Don Meyer, Kyle Evenski Jeff McInnis were present. City Administrator Jesse Dickson, City Clerk Sue Mueller and Jake Saulsbury, Bolton & Menk were present.

ADOPT AGENDA

Motion by Szaroletta seconded by McInnis to approve the agenda. Motion passed unanimously.

ADOPT CONSENT AGENDA

- a) August 15, 2016 Council Meeting Minutes
- b) August 24, 2016- September 6, 2016 Expenditures
- c) August 23, 2016 Payroll

Motion by Meyer seconded by Evenski to adopt the consent agenda. Motion passed unanimously.

VISITORS – Councilmember Candidates present:

- Jamie Joos
- Sarah Bruss

COUNCIL BUSINESS

a) Bolton & Menk – Well No. 4 Rebid

Jake Saulsbury, Bolton & Menk reviewed the two re-bids for project Well No. 4. Saulsbury reported with the revision to the specs, the result was a 5% increase in the two bids received.

- | | |
|------------------------------|-----------|
| 1. Mark J. Traut Wells, Inc. | \$275,355 |
| 2. E. H. Renner & Sons, Inc. | \$294,208 |

Jake Saulsbury recommended the city award the bid to Mark J. Traut Wells, Inc.

Motion by Evenski seconded by McInnis to Approve the bid of \$275,355.00 for Well No. 4. Motion passed unanimously.

b) Conrad Ave Construction

City Administrator Jesse Dickson reported due to the heavy rains experienced Conrad Ave has worsened due to the poor drainage. City staff recommends having Bolton & Menk complete the upfront survey and design work with money that

would have been rolled over into 2017. Administrator Dickson estimated the preliminary work is \$30,000.00-\$40,000.00. Administrator Dickson requested a motion for City Staff to work with Bolton & Menk to create a scope of work and begin survey and design work for construction to take place in 2017.

Mayor Scott Williams asked with the new building being constructed by M & M Homes will it raise the cost of the road work needed on Conrad Ave. City Engineer Jake Saulsbury responded yes, and explained the water main needs to be increased to a 6" line, and storm drain issues will need to be addressed. Saulsbury explained the drainage will be the biggest issue.

Motion by Meyer seconded by Szaroletta to approve having Bolton & Menk proceed with preliminary plans for Conrad Ave. Motion passed unanimously.

c) Springsted Salary Survey follow-up

City Administrator Jesse Dickson requested Council consider approving the salary scaled completed by Springsted. Dickson explained that Springsted provided suggestions on where employees could be ranked according to grade and step.

Motion by Evenski, seconded Meyer to approve the Salary Scale with the understanding the Personnel Committee will meet and report recommendations to the Council. Motion passed unanimously.

d) Resolution No. 16-25 Approve Sale and Split of City Property

Motion by Evenski seconded by Meyer to Approve the Purchase Agreement and Split "City Parcel" #400500633 to Cologne Enterprises, LLC. Motion passed unanimously.

BOARD REPORTS

Fire Department Relief Association

City Administrator Jesse Dickson reported City Attorney Larry Harris recommends having an independent study completed of the Cologne Relief Associations finances. Dickson reported there are statutory requirements regarding pension funds being underfunded, a possibility is the state may withhold funding to the Fire Department.

Mayor Scott Williams and Councilmember Kyle Evenski stressed that the pension issue needs to be resolved as quickly as possible.

Councilmember Jeff McInnis responded he is not in agreement with increasing the pension to \$1,500 retroactive to past years. McInnis stated "we let it go for a long time and I don't think it is right to cut a \$250,000.00 check to catch up". McInnis supports gradual increase in future years." Councilmember McInnis asked if the SOG's and By-Laws have been updated. Administrator Dickson reported they have been done except the appendices, which take the most time to update.

Mayor Scott Williams stated the Fire Department has come down from their original request and he stressed the need to start resolving this issue.

Council directed Administrator Jesse Dickson to have an independent CPA review the financials and bring back recommendations.


ITEMS REMOVED FROM THE CONSENT AGENDA

ANNOUNCEMENTS

ADJOURN MEETING


Motion to adjourn by Szaroletta, seconded by Evenski to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,



Sue Mueller, City Clerk

ATTEST:



Scott Williams, Mayor