

**City of Cologne  
December 19, 2016**

Pursuant to due call and notice thereof, a scheduled regularly council meeting was held on December 19, 2016 at the Cologne Community Center. Mayor Scott Williams opened the meeting at 7:00 PM. Councilmembers, Carol Szaroletta, Kyle Evenski, Don Meyer and Jeff McInnis. City Administrator Jesse Dickson and City Clerk Sue Mueller were present.

**ADOPT AGENDA**

***Motion by Evenski seconded by Szaroletta to approve the agenda. Motion passed unanimously.***

**ADOPT CONSENT AGENDA**

- a) December 5, 2016 Council Meeting Minutes
- b) December 19, 2016 Expenditures
- c) December 13, 2016 Payroll
- d) Bolton & Menk 2017 Professional Engineering Services
- e) Eide Bailly 2017 Auditing Services
- f) Joint Cooperative Agreement-Contract for Fire Service Hancock Township
- g) Joint Cooperative Agreement-Contract for Fire Service Benton Township

***Motion by Meyer seconded by Szaroletta to adopt the consent agenda. Motion passed unanimously.***

**VISITORS**

**COUNCIL BUSINESS**

- a) Public Hearing 7:00 Tax Levy, General Fund Budget & Enterprise Fund Budget

***Motion by Evenski seconded by Szaroletta to open the Public Hearing – Tax Levy, General Fund Budget & Enterprise Fund Budget. Motion passed unanimously.***

There were no comments on the 2017 Tax Levy, General Fund Budget & Enterprise Fund Budget.

***Motion by McInnis seconded by Meyer to close the Public Hearing – Tax Levy, General Fund Budget & Enterprise Fund Budget. Motion passed unanimously.***

- b) Resolution No. 16-32 Adopting Final 2016 Tax Levy Collectible in 2017

City Administrator Jesse Dickson proposed a 5.7% increase to the 2017 Tax Levy. The total property tax levy would be \$1,176,349.00.

- Increase of \$63,349.00 from 2016

- All non-enterprise fund debt service is covered
- Tax rate would reduce for third straight year (-1.433%)
- Local Government Aid set to increase by \$718.00
- Levy funds to make up 57.3% of General Fund Revenue

City Administrator Dickson provided a comparison chart with other communities proposed 2017 Tax Rates. Based upon a 5.7% Levy increase, Cologne's 2017 tax rate would be 69.529%. Administrator Dickson provided four examples of how the proposed tax rate would affect a homeowners property taxes in 2017.

***Motion by Meyer, seconded Evenski to approve Resolution No. 16-32 Adopting Final 2016 Tax Levy Collectible in 2017. Motion passed unanimously.***

**c) Resolution No. 16-33 Adopting 2017 General Fund Budget**

City Administrator Dickson reported on notable expenditures for the 2017 General Fund Budget. Dickson reported the General Fund Budget would be \$1,248,223.39. Items for consideration are:

- Replacement of 1997 pickup truck
- Continuation of milling/overlay of roads and sealing trails
- Increase in Fire Departments Relief Association pension to \$1,500.00 per year.

City Administrator Dickson reported on notable revenue sources for the 2017 General Fund Budget.

- Anticipate 15 new homes to be built
- LGA \$201,171.00 an increase of \$718.00
- Small Cities Assistance fund dollars not in the revenue budget (\$23,955.00 in 2015)

***Motion by McInnis, seconded Evenski to approve Resolution No. 16-33 Adopting 2017 General Fund Budget. Motion passed unanimously.***

**d) Resolution No. 16-34 Adopting 2017 Enterprise Fund Budget**

***Motion by Evenski, seconded Meyer to approve Resolution No. 16-34 Adopting 2017 Enterprise Fund Budget. Motion passed unanimously.***

**e) Public Hearing 7:15 – Ordinance 161-L Establishing Fees**

***Motion by Evenski, seconded McInnis to open the Public Hearing - Ordinance 161-L Establishing Fees. Motion passed unanimously.***

City Administrator Jesse Dickson presented a revenue forecast and fee recommendations based off the possible increase in water access fees. Resolution 16-24 which was approved on the August 15<sup>th</sup> Council meeting to increase the base rate to \$12.00, after some reviewing recommendations were to decrease the flat base rate to \$11.53.

Changes from 2016 Fee Schedule to 2017 Fee Schedule are:

**Water Rates**

0-7,500	\$11.53 base/\$5.00/1000
7,501-20,000	\$5.50/1,000
20,001-50,000	\$6.25/1,000
50,001-100,000	\$7.00/1,000
Over 100,000	\$7.75/1,000
MN Water Supply Service Connection Fee	\$0.58/month
Hydrant Sales	\$6.30/1000 gallons plus \$60.00 hookup fee
Water Disconnect/Reconnect Fee	\$75.00 each
Water Plant Fee	\$7.00/month

<b>Water Trunk Fee</b>	<b>\$3,000.00</b>
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**Community Room (per day)**

Resident (Fri - Sun & Holidays)	\$60.00
Regular (Fri - Sun & Holidays)	\$80.00
Resident (Mon - Thurs, excluding holidays)	\$40.00
Regular/Com. (Mon - Thurs, excl. holidays)	\$50.00

**Social Gatherings (Gym & Serving Kitchen)**

Per Hour (4 hour minimum)	\$35/hr
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**Birthday Party Rental**

3 hrs. gym & serving kitchen	\$80.00
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***Motion by Evenski, seconded Meyer to raise the WAC fee to \$3,000.00 Fees. Motion passed unanimously.***

***Motion by Meyer, seconded Szaroletta to close the Public Hearing - Ordinance 161-L Establishing Fees. Motion passed unanimously.***

***f) Resolution No. 16-35 Approving Publication of Ordinance No. 161-L By Title and Summary***

***Motion by Evenski, seconded Szaroletta to Approve Publication of Ordinance No. 161-L By Title and Summary. Motion passed unanimously.***

***g) Cologne Hollanders-Twins Grant Discussion***

Darrin Good and Craig Pexa representing the Cologne Hollanders ball team reported on the Robert G. Fritz Memorial Field. Darrin Good reported after the project was completed there was a shortage of \$2,547.00 due to:

- a. Extra cost for rock and labor
- b. Cost was estimated in December of 2015 (10% increase in lumber)
- c. \$5,120.00 in kind labor not to be paid out but needs to be part of bid (Volunteer)

Darrin Good reported bills left to be paid are:

a. Wickenhauser Excavating	\$4,465.00
b. Cologne Baseball Association	\$3,288.00
c. Ames Construction	\$641.50
d. Cologne Baseball Association	<u>\$285.00</u>
	\$8,679.50

The Cologne Hollanders requested the city pay:

- a. Don Wickenhauser \$3,966.50 (less \$498.50)
- b. Cologne Baseball Association \$3,288.00

The Cologne Hollanders requested the city subtract the \$7,254.50 from the Cologne Hollanders light payment that is due on January 1, 2017. The payment due on January 1, 2017 is \$22,500.00.

Mayor Scott Williams stated he is not in favor of paying any funds toward the project, as when the Cologne Hollanders received the Twins grant no request was given from the Hollanders for city funds to be used towards the project. Councilmember Jeff McInnis stated no one had any idea of paying for things above and beyond and if extra improvements were brought to council prior he might have had a different opinion.

Council requested the Cologne Hollanders keep the city staff informed of the schedule of games especially for visiting teams other than the Cologne Hollanders and youth/high school teams from the Central School District. A discussion was held regarding the cost of the use of the lights at Fritz Field and who is responsible for the scheduling of the games. Councilmember Jeff McInnis would like to have the schedule approved prior to the games. Craig Pexa stated the cost is approximately \$6.00-\$7.00/an hour with three hours per night. Councilmember Don Meyer stated the games bring people into town and he recommends the city cover the cost of the lights.

***Motion by McInnis, seconded Meyer to Approve accepting a payment from the Cologne Hollanders for the lights on January 1, 2017 of \$13,820.50 and defer the remaining funds of \$8,679.50 on September 1, 2017. Motion passed unanimously.***

***h) 2017 Appointments-Discussion – Tabled***

***Motion by Szaroletta, seconded Evenski to table the 2017 Appointments. Motion passed unanimously.***

***i) 2017 Council/Planning Commission Schedule- Scheduled Staff Holidays***

***Motion by Evenski, seconded Szaroletta to Approve the 2017 Holiday Schedule-Scheduled Staff Holidays. Motion passed unanimously.***

***h) Joint Cooperative Agreement Dahlgren Township***

City Administrator Jesse Dickson reported he has not received the Joint Cooperative Agreement from Dahlgren Township for fire protection. Staff requested approval contingent upon receiving it.

***Motion by Meyer, seconded Szaroletta to Approve the Joint Cooperative Agreement with Dahlgren Township. Motion passed unanimously.***

**BOARD REPORTS**

- a) City Administrator Jesse Dickson reported has contacted legal council regarding ticketing and towing of vehicles city currently does not have an ordinance regulating the towing of vehicles. There would be a cost to update the ordinance.
- b) Councilmember Jeff McInnis recommended recognizing individual citizens in Cologne who volunteer their time for the community. Councilmember McInnis would like to see the Cologne Observer be a source to recognize citizens.
- c) City Administrator Jesse Dickson reported Councilmember Szaroletta and Councilmember Evenski have been meeting to review the employees work performance.

**ITEMS REMOVED FROM THE CONSENT AGENDA**

**ANNOUNCEMENTS**

**ADJOURN MEETING**

***Motion to adjourn by Evenski, seconded by Szaroletta to adjourn the meeting. Motion passed unanimously.***

Respectfully submitted,

Susan Mueller

Susan Mueller, City Clerk

ATTEST:

MA. 2

Mayor Matt Levin