

City of Cologne
February 6, 2017

Pursuant to due call and notice thereof, a scheduled regularly council meeting was held on February 6, 2017 at the Cologne Community Center. Mayor Matt Lein opened the meeting at 7:00 PM. Councilmembers, Carol Szaroletta, Kyle Evenski, Sarah Bruss were present. Councilmember Don Meyer was absent. City Administrator Jesse Dickson, City Clerk Sue Mueller and Public Works Superintendent Brian Vos were present.

Mayor Matt Lein asked if there were any changes to the Agenda. City Administrator Jesse Dickson report yes, an addition under Council Business:

e) Northland Lining – Cologne Fire Department Lining of the sewer.

ADOPT AGENDA

Motion by Evenski seconded by Szaroletta to approve the agenda. Motion passed unanimously.

Councilmember Kyle Evenski requested information on the water used and the chemicals cost used at the splash pad and whether they were higher than anticipated. Administrator Jesse Dickson reported he tracked the chemicals used at the splash pad and the cost was under the amount budgeted for the splash pad.

ADOPT CONSENT AGENDA

- a) January 17, 2016 Council Meeting Minutes
- b) February 6, 2016 Expenditures
- c) January 5, 2017 – January 24, 2017 Payroll & Sales Tax
- d) St. Bernard Church Gambling Permit

Motion by Bruss seconded by Evenski to adopt the consent agenda. Motion passed unanimously.

VISITORS

COUNCIL BUSINESS

a) Fitness Center Project

City Administrator Jesse Dickson presented Quotes for the cost for the upgrade in the Cologne Community Center Fitness Center:

- *2nd Wind Exercise, Inc. \$4,970.56 to install new flooring in the Fitness room.*
- *One Source Fitness Removal of Equipment and Reinstalling Equipment \$3,200.00*

City Administrator Jesse Dickson reported last month the mats were replaced and cost \$100.00 fitness members appreciated having new mats available. .

City Administrator Dickson reported the City budgeted amount for maintenance and building repairs for the Community Center in 2017 is \$26,500.00. The majority of this account is used to pay for cleaning cost, but the remainder is used for annual maintenance projects and other professional service. City Administrator Dickson recommended approval.

City Administrator Dickson reported the time frame for this project is late March as the Public Works will need to be involved with the removal of the carpet.

Councilmember Kyle Evenski asked what the city is pulling in a year from the Fitness Center. City Administrator Dickson responded \$6,000.00-\$9,000.00 per year profit per year depending upon interpretation.

Councilmember Sarah Bruss asked about the removal of the carpet. Administrator Dickson reported Public Works employees will be removing the carpet.

City Administrator Dickson reported there are will be a couple small projects coming out of this fund. The fund may go over approximately \$2,900.00 to \$3,000.00.

Councilmembers Carol Szaroletta, Kyle Evenski and Sarah Bruss were in support of approving the changes to the Fitness Room.

Councilmember Kyle Evenski directed City Administrator Dickson to notify city residents to keep them informed through the city Web-site and Facebook about the changes.

Motion by Evenski seconded by Szaroletta to approve the Quote from 2nd Wind Exercise, Inc. and the Proposal from One Source Fitness for a total cost of \$8,170.56. Motion passed unanimously.

b) Exmark Trade-in program

City Administrator Jesse Dickson reported the Exmark Trade-in program was adopted last year and it has been beneficial for the Public Works Department. Public Works Superintendent Brian Vos recommended continuing with the Exmark Trade-In program.

Motion by Evenski seconded by Bruss to adopt the UFC-Exmark Trade In Proposal. Motion passed unanimously.

c) February 21st Council work session 6:00 p.m.

Motion by Evenski seconded by Szaroletta to approve a February 21st Council Workshop. Motion passed unanimously.

d) Personnel Committee update

City Council Members Kyle Evenski and Carol Szaroletta presented recommendations to the Council on Salary adjustments for 2017 based on:

- Training
- Certifications
- Years of Experience

Councilmember Sarah Bruss asked when the increases would be in effect. Councilmember Evenski reported the increases would be effective January 1st, 2017. Councilmember Bruss asked going forward when the salary adjustments will be done in the future. Administrator Dickson responded it will be completed in December going forward.

Councilmember Evenski reported he would recommend the Personnel Committee be responsible for annual reviews.

Motion by Bruss seconded by Evenski to approve the 2017 Salary Adjustments. Motion passed unanimously.

Councilmember Kyle Evenski reported he and Councilmember Carol Szaroletta will be meeting with City Administrator Jesse Dickson to establish a City Administrator Contract. City Administrator Dickson stated is the intent to negotiate or will he still be on a step system. Councilmember Evenski reported the intention is to keep Administrator on the step system, but negotiate a contract.

e) Northland Lining – Cologne Fire Department (Louis Hall)

Public Works Superintendent Brian Vos reported when the Cologne Fire Department has the annual steak fry the sewer consistently back up. Vos reported he recently had the line jetted out and televised. Vos reported jetting out helped for a temporary fix. Vos recommended having Northland Lining do some maintenance on the sewer line to avoid any future sewer backup at the Fire Department.

City staff stated the cost of having Northland Lining do the maintenance on the sewer line will come out of the Cologne Fire Departments budget.

Motion by Evenski, seconded Bruss to approve the \$6,100.00 Quote from Northland Lining for the new lining at Cologne Fire Department (Louis Hall) . Motion passed unanimously.

BOARD REPORTS

ITEMS REMOVED FROM THE CONSENT AGENDA

ANNOUNCEMENTS

Councilmember Sarah Bruss requested city staff contact Carver County Community Service Officer to monitor the traffic in the Hans Hagen development as the cars driving in the development have been excessive than what is established.

Councilmember Kyle Evenski reported a discussion was held last year regarding signs being posted. Mayor Matt Lein recommended having Carver County provide a speed sign monitor to record the speeds in the development. Mayor Lein directed staff to price out the cost of having a speed sign monitor installed.

Mayor Matt Lein reported the Benton Lake lights are not LED lights going forward. The lights will be standard lights.

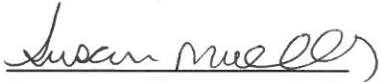
City Administrator Jesse Dickson reported:

- Council meeting will be Tuesday, February 21st.
- City Planner Dean Johnson will be at the March 6th, Planning Commission Meeting to provide information on beginning the Comprehensive Plan Update.

ADJOURN MEETING

Motion to adjourn by Szaroletta, seconded by Meyer to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,


Susan Mueller, City Clerk

ATTEST:


Mayor Matt Lein