

City of Cologne
February 21, 2017

Pursuant to due call and notice thereof, a scheduled regularly council meeting was held on February 21, 2017 at the Cologne Community Center. Mayor Matt Lein opened the meeting at 7:00 PM. Councilmembers, Carol Szaroletta, Kyle Evenski, Sarah Bruss and Councilmember Don Meyer were present. City Administrator Jesse Dickson, and City Clerk Sue Mueller were present.

ADOPT AGENDA

Motion by Evenski seconded by Szaroletta to approve the agenda. Motion passed unanimously.

ADOPT CONSENT AGENDA

- a) February 6, 2017 Council Meeting Minutes
- b) February 21, 2017 Expenditures
- c) February 7, 2017 Payroll
- d) Cologne Lions Club – Gambling Permit May 13, 2017

Motion by Meyer seconded by Bruss to adopt the consent agenda. Motion passed unanimously.

VISITORS

COUNCIL BUSINESS

a) Council Tablets

City Administrator Jesse Dickson provided information on the cost savings on paper and staff time, if the City of Cologne were to go paperless for Council Agenda Packets. Administrator Dickson provided detailed information on various tablets or 2-in-1 notebooks, pricing, product capabilities and multiple community responses received.

Administrator Dickson reported besides saving paper and staff time, moving to a tablet or 2-1 notebook will serve as a way for more direct communication to Council from staff and create an easier way to disseminate large pieces of information. (Year to date budget information, comp plan components, developer agreements, etc.).

Administrator Dickson and staff are recommending that future requests to be on the City Agenda be turned into city personnel by the end of the work day on the Wednesday prior to a Council meeting in order to stream line the time coordinating the Agenda Packets.

Administrator Dickson reported software is available to streamline the packets to make it more efficient. Councilmembers Szaroletta and Meyer were supportive of proceeding with tablets and possibly the software for streamlining the Council packets

Councilmember Kyle Evenski asked where the funds would come from to pay for tablets and possible software for streamlining the Agenda packets. Administrator Dickson reported it could come out of the City Clerks budget. Councilmember Evenski is not against providing Councilmember with tablets but requested further information be narrowed with a cap of \$550.00 per tablet.

Motion by Szaroletta seconded by Meyer to approve authorizing the City Administrator to proceed with gathering information for the Council tablets at a \$550.00 limit per tablet, purchasing of software to streamline the Agenda packets and requiring a deadline of Wednesday before a Council meeting for items to be added to the Agenda. Motion passed unanimously.

b) Carver County Sales Tax Discussion

Carver County Commission James Ische, Lyndon Robjent, Public Works Director and Dave Hemze, County Administrator presented a proposal for the needed upgrades to the roads throughout Carver County at the 6:00 P.M. City Workshop. Mayor Matt Lein reported on the presentation by Carver County Commissioner James Ische, Lyndon Rojent and Dave Hemze.

Councilmember Kyle Evenski requested City Administrator Jesse Dickson provide information received from Carver County and have it posted on the City Web page and social media.

c) City Administrator Employment Agreement.

Personnel Committee members Kyle Evenski and Carol Szaroletta reported they had discussions with City Administrator Jesse Dickson and made some minor changes. Mayor Matt Lein asked City Administrator Jesse Dickson if he read through the Employment Agreement was in agreement with it. Administrator Dickson responded yes. Councilmember Evenski reported Administrator Dickson was the only Carver County City Administrator without an Employment Agreement.

Motion by Meyer seconded by Bruss to approve the City Administrator Jesse Dickson Employment Agreement. Motion passed unanimously.

BOARD REPORTS

ITEMS REMOVED FROM THE CONSENT AGENDA

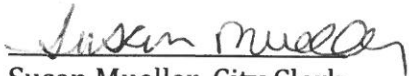
ANNOUNCEMENTS

- City Administrator Jesse Dickson updated the Council on the Cologne Community Center fitness replacement of the carpet. The project is scheduled to start March 22nd and be completed by March 24th.

ADJOURN MEETING

Motion to adjourn by Meyer, seconded by Szaroletta to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,


Susan Mueller, City Clerk

ATTEST:


Mayor Matt Lein