

**City of Cologne
March 20, 2017**

Pursuant to due call and notice thereof, a scheduled regularly council meeting was held on March 20, 2017 at the Cologne Community Center. Mayor Matt Lein opened the meeting at 7:00 PM. Councilmembers, Carol Szaroletta, Kyle Evenski, Sarah Bruss and Councilmember Don Meyer were present. City Administrator Jesse Dickson, City Clerk Sue Mueller were present.

City Administrator Jesse Dickson requested a change to the Agenda under Council Business Item D: Holasek Shrubbery Proposal

ADOPT AGENDA

Motion by Meyer seconded by Szaroletta to approve the agenda. Motion passed unanimously.

ADOPT CONSENT AGENDA

- a) March 6, 2017 Council Meeting Minutes
- b) March 20, 2017 Expenditures
- c) March 4, 2017 – March 17, 2017 Payroll
- d) Suburban Waste MN LLC Haulers License
- e) Randy's Sanitation Haulers License
- f) Waste Management Haulers License
- g) Water Treatment Facility Pay Request #5
- h) Geotechnical Services Pay Request #2

Motion by Szaroletta seconded by Bruss to adopt the consent agenda. Motion passed unanimously.

VISITORS

COUNCIL BUSINESS

a) Charles Joos, Fire Chief – Louis Hall Update

Fire Chief Charles Joos stated he wanted to clear up a misunderstanding with the Louis Hall/Fire Department improvements. The Fire Department noticed considerable deterioration at Louis Hall/Fire Department and Chief Joos reported there was a joint agreement with the townships and the city a few year ago regarding the roof to be replaced. The following year the Fire Department requested a line item amount of \$5,000.00 per year be budgeted for improvements to Louis Hall. The city budget currently has \$15,000.00 budgeted for Louis Hall improvements. The Fire Department donated \$3,250.00 December 2013 for

repairs. January 20, 2015 a \$5,700.00 donation was approved for Louis Hall and Parks.

The past three year sewer backups occurred during the annual Steak Fry event. Chief Joos directed Brian Vos to look into cleaning up the sewer lines at a cost of \$6,200.00.

Chief Joos reported Aaron Hanson would donate his time to repaint Louis Hall and this was approved by Mayor Matt Lein and City Administrator Jesse Dickson. Chief Joos reported one wall was removed.

Chief Joos requests Council permission to continue with the following:

- Yetzer's – Window treatments and flooring - \$6,740.68 funds coming out of donations over the last two years.
- Zerorez – Cleaning of the air ducts - \$1,104.00 would come out of \$3,000.00 budgeted for miscellaneous repairs.

Chief Joos reported the paint material needs to be repainted and should come out of the \$15,000.00. Chief Joos recommends replacing the ceiling tiles and replacing the carpet in the offices.

Motion to approve Meyer, seconded by Evenski to approve the Yetzer's window treatments and flooring at a cost of \$6,740.68 and Zerorez cleaning of the air ducts at a cost of \$1,104.00. Motion passed unanimously.

Chief Charles Joos requested the Council consider the city granting the Fire Department through one Resolution to be able to seek grants and other donations. The Fire Department currently has the following grants in process:

- Two FEMA Grants are pending
- Four Business or Corporation Grants in the application process

Chief Charles Joos requested having a Resolution authorizing the Fire Department to be able to proceed when a grant opportunity comes up.

Mayor Matt Lein stated a discussion has been held with city staff. City Administrator Jesse Dickson would like direction on a Resolution for authorizing the Fire Department to be able to apply for a grants. Councilmember Kyle Evenski would like City Administrator Jesse Dickson, or Council, to know ahead of time what grants they are apply for prior to the city approving.

Chief Charles Joos addressed issues with the cleaning service at the Fire Department/Louis Hall.

b) Local Option Sales Tax City Response

Mayor Matt Lein reviewed two options, either sending a Letter of Support from the Mayor or approving Resolution 17-08. Councilmembers Kyle Evenski and Sarah Bruss recommended sending a letter from Mayor Matt Lein.

- a. **Letter from Mayor Matt Lein**
- b. **Resolution 17-08**

Motion to Evenski, seconded by Bruss to approve sending a letter from Mayor Matt Lein in support of the project. Motion passed unanimously.

c) RAS Pump VFD Replacement Proposal

City Administrator Jesse Dickson reported one pump at the wastewater treatment plant was damaged due to lightning. Dickson reported that it may possible be covered by insurance. Dickson recommended both be replaced as they are approximately 20 years old.

Motion to Evenski, seconded by Bruss to approve IPS –Integrated Process Solutions, Inc. replacement proposal for \$4,785.00. Motion passed unanimously.

d) Fred Holasek and Son Greenhouse

City Clerk Sue Mueller reported the rose bushes on the south of the Community Center over the years have died off due to the irrigation system not working. City Clerk Mueller has spent considerable time over the last three years with fertilizing and maintaining the south side of the Community Center. Mueller reported the east side of the irrigation system was fixed three years ago, but is unsure if the west side is working. Mueller reported she contacted Sams Landscaping who installed the irrigation system initially, until the ground thaws approximately April 10th staff will not know what may need to be repaired if necessary. Two options for replacing the existing plants all shrubs or a combination of shrubs/perennials costs are wholesale prices from Fred Holasek and Son Greenhouse.

- Design one providing shrubs on both the east and west sides of the south side of the Community Center at a cost of \$1,459.21
- Design two providing shrubs and some perennials at a cost of \$1,075.27.

The Public Works department was informed during the staff meetings that they would need to remove the existing plants and plant the new shrubs after it is determined if the irrigation system on the west side is operating and they are supportive of the project.

Councilmember Kyle Evenski asked City Clerk Sue Mueller to determine if there is a warranty on the plants.

Tabled until April 17th Council meeting.

BOARD REPORTS

a) Council Tablets Update

City Administrator Jesse Dickson reported the next Council Agenda will be sent either e-mail, or have Councilmember go to the city web-site to retrieve the packet or through drop box. One paper packet will be printed, future packets will be provided on the city web-site.

ITEMS REMOVED FROM THE CONSENT AGENDA

ANNOUNCEMENTS

Mayor Matt Lein commended City Administrator Jesse Dickson on the new Agenda format.

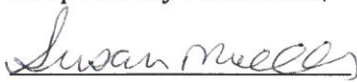
Councilmember Kyle Evenski asked if the fish kill happened on Benton Lake. City Administrator Dickson responded no.

Councilmember Kyle Evenski asked how many applications have been received for summer help. Administrator Dickson responded one application.

ADJOURN MEETING

Motion to adjourn by Szaroletta, seconded by Evenski to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,



Susan Mueller, City Clerk

ATTEST:



Mayor Matt Lein