



**January 2, 2018 /7:00**

### ***Attendees***

- Matt Lein
- Don Meyer
- Kyle Evenski Absent
- Carol Szaroletta
- Sue Mueller
- Sarah Bruss
- Jake Saulsbury, Bolton & Menk

### ***Agenda***

1. PLEDGE OF ALLEGIANCE
2. ADOPT AGENDA

Motion by Szaroletta, seconded by Bruss to adopt the Agenda. Motion passed unanimously.

3. ADOPT CONSENT AGENDA
  - A. December 18, 2017 Minutes
  - B. December 20, 2017 - December 26, 2017 Payroll
  - C. December 21, 2017 - January 2, 2018 Check Summary Register
  - D. 2018 Service Agreement for Joint Assessment

Motion by Meyer seconded by Bruss to approve the Consent Agenda. Motion passed unanimously.

**VISITORS PRESENTATIONS, PETITIONS, CORRESPONDENCE**

## COUNCIL BUSINESS

### Eide Bailly 2017 Audit Engagement Letter

City Administrator Jesse Dickson presented the Eide Bailly 2017 Audit Engagement Letter. Dickson reported this coming year will be new auditors from previous years and asked if now would be the time to change. Councilmember Sarah Bruss recommended staying with Eide Bailly this year and then next fall start shopping around.

### Bolton & Menk - Conrad Ave Reconstruction Project Award

Jake Saulsbury, Bolton & Menk reviewed the bids received for the Conrad Avenue Reconstruction Project

CONTRACTOR	TOTAL AMOUNT BID
R & R Excavating, Inc.	\$379,554.74
GMH Asphalt Corporation	\$385,560.65
Wm Mueller & Sons	\$417,015.25
Valley Paving	\$421,673.25
OMG Midwest	\$423,380.65
Northdale Construction	\$445,106.84
RAM Excavating	\$496,791.50
Midwest Civil Constructors	\$555,318.75
Olson construction, Excavation & Utility Company	\$313,180.00

Jake Saulsbury reported after the bid opening Olson Construction, Excavation and Utility Company formally requested their bid be withdrawn from the received bids. This is allowed per the contract documents within 24 hours after bids are opened if the bidder demonstrates that there was a material and substantial mistake in the preparation of its bids. The next lowest bid was R & R Excavating, Inc. at \$379,554.74 and was 17.5% below the engineer's estimated amount of \$460,000.00.

Motion by Meyer to accept the \$379,554.74 bid from from R & R Excavating, Inc for Conrad Ave Reconstruction Project seconded by Szaroletta. Motion passed unanimously.

## 2018 Appointments

Motion by Szaroletta to approve the 2018 Appointments seconded by Bruss Motion passed unanimously.

## Personnel Committee Recommendations

Councilmember Carol Szaroletta reported the Cologne City Council Personnel Committee met with all city employees and conducted the year end reviews. The recommendations based upon employees work performance/training/education and years of employment are listed as:

Loir Kasel, Administrative Assistant/Utility Billing Clerk increase from \$35,423.32 to \$36,486.02

Sue Mueller, City Clerk Increase from \$54,861.49 to \$56,507.33

Jesse Dickson, City Administrator increase from \$73,354.76 to \$75,555.40

Brian Vos, Public Works Utilities & Maintenance Supervisor increase from \$58,202.55 to \$59,948.63

Damon Klein, Public Works increase from \$44,759.10 to \$48,867.98

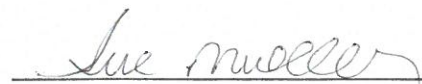
Mark Eggers, Public Works increase from \$44,721.13 to \$48,826.53

Motion by Bruss to approve the step and salary increases, seconded Meyer. Motion passed unanimously.

## BOARD REPORTS

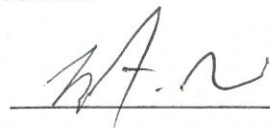
Motion to adjourn Szaroletta seconded by Meyer. Motion passed unanimously.

Respectfully Submitted



Sue Mueller, City Clerk

Attest:



Matt Lein, Mayor