



City Council Meeting Agenda

Monday, November 6, 2017 - 7:00 PM

Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein

Councilmember: Sarah Bruss

Councilmember: Kyle Evenski

Councilmember: Don Meyer

Councilmember: Carol Szaroletta

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

- 1. CALL MEETING TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
- 5. ADOPT CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the Council. There will be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. **October 16, 2017 Minutes**
- b. **October 13, 2017 - October 30th Payroll**
- c. **October 24, 2017 - November 6, 2017 Check Summary Register**

- d. Resolution 17-17 Accepting Donations Cologne Fire Department
- e. Resolution 17-18 Supporting Corridors of Commerce

6. COUNCIL BUSINESS

- a. Springsted TIF - If Necessary
- b. Muskrat Follow-up
- c. Fire Department

7. BOARD REPORT

8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

CALENDAR OF EVENTS/MEETINGS

November 20 Monday	6:00 PM	Council CIP Workshop
November 20 Monday	7:00 PM	City Council Meeting

City of Cologne City Council
Meeting Minutes
Monday, October 16, 2017 - 7:00 PM
Cologne Community Center, 1211 Village Parkway

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Matt Lein called the meeting to order at 7:00 pm.m. Councilmembers Evenski, Meyer, Szaroletta, and Bruss were present. Also present: City Administrator Jesse Dickson.

- 2. PLEDGE OF ALLEGIANCE
- 3. ADOPT AGENDA

MOTION BY COUNCILMEMBER MEYER TO ADOPT THE AGENDA. SECONDED BY SZAROLETTA. MOTION CARRIED UNANIMOUSLY.

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

No visitors present.

5. ADOPT CONSENT AGENDA

- a. October 2, 2017 Minutes
- b. October 2, 2017 Payroll
- c. October 2, 2017 - October 16, 2017 Check Summary Register
- d. Resolution 17-16 Approving Open Gym Supervisor

MOTION BY COUNCILMEMBER EVENSKI TO ADOPT THE CONSENT AGENDA. SECONDED BY SZAROLETTA. MOTION CARRIED UNANIMOUSLY.

6. COUNCIL BUSINESS

- a. **Liquor License Pounder's Bar & Grill, Inc.**

Katie Jensen appeared before the Council. Ms. Jensen announced that she and her husband are the ones purchasing DaBoar's. The name will be changed to Pounder's and they are going to keep the same staff and managers. Daboar's will be closing on November 1 and Pounder's will be opening on November 7.

MOTION BY COUNCILMEMBER EVENSKI TO APPROVE THE LIQUOR LICENSE FOR POUNDER'S BAR & GRILL, INC. CONTINGENT UPON SATISFACTORY SHERIFF'S REPORT, INSURANCE INFORMATION

RECEIVED, THE SALE OF DABOAR'S BAR & GRILL TO POUNDER'S BAR & GRILL, INC., PROPERTY TAXES PAID CURRENT ON 610 W LAKE ST, AND APPROVAL FROM THE ALCOHOL AND GAMBLING ENFORCEMENT DIVISION. SECONDED BY BRUSS. MOTION CARRIED UNANIMOUSLY.

b. Jake Saulsbury, Bolton & Menk - Conrad Avenue

Jake Saulsbury appeared before the Council to discuss the Conrad Avenue project. Mr. Saulsbury went through the background of the project, including the drainage issues that caused a setback in the spring. He explained that in order to meet the desired timeline, drainage work would need to happen in the winter while the marsh is frozen. Part of the project is a memorandum of understanding with M&M Homes to place a drainage easement on their private property. If final design is approved, the next step is to go out for bids on November 20 and award in December. All street work will happen in the spring. Mayor Lein requested that B&M consider Cooling Systems' drainage issue along with the final design of the project.

MOTION BY COUNCILMEMBER MEYER TO MOVE FORWARD WITH CONRAD AVE FINAL DESIGN AND BID DOCUMENTS. SECONDED BY EVENSKI. MOTION CARRIED UNANIMOUSLY.

c. Tom Hoen, 314 Lake St E - Street light request

Tom Hoen appeared before the City Council. Mr. Hoen explained that his neighborhood is very dark during the evenings with minimal street light coverage. His home is across the street from the Paul Property that doesn't have any lights as it is a farm. The lights on that stretch of road are on either end, but not in the middle.

Mr. Hoen described incidents of vandalism and theft on the homes that are afflicted by the darkness from lack of street lights. Mr. Hoen requests that an extra street light be installed to fix the issue of darkness in the middle of the block.

Councilmember Evenski wondered if the City should begin to look into other areas that may require more street lights.

MOTION BY COUNCILMEMBER SZAROLETTA TO MOVE FORWARD WITH PUTTING A STREET LIGHT UP; IF FREE, STAFF HAS IT INSTALLED, IF THERE IS A FEE, BRING IT BACK TO COUNCIL. SECONDED BY BRUSS. MOTION CARRIED UNANIMOUSLY.

d. Muskrat issue follow-up

City administrator went through the prepared memo and gave Scott Conley's opinions on the retention area. Councilmember Meyer asked if it is worth doing the work for the first year but revisiting the following year.

Councilmember Evenski explained that doing it for one year will most likely see the muskrats repopulate without the proper attention. Evenski requested looking into a second opinion on muskrat problem to determine if removal is necessary. Mayor Lein expressed his interest in taking care of the issue if there is an over-population concern.

MOTION BY COUNCILMEMBER EVENSKI TO TABLE THE ISSUE UNTIL A SECOND OPINION IS GATHERED. SECONDED BY SZAROLETTA. MOTION CARRIED UNANIMOUSLY.

e. Outdoor display case for Splashpad

Mayor Lein described a situation where he had been approached by a resident to have a display case by the Splashpad similar to the one at the Community Center.

MOTION BY COUNCILMEMBER EVENSKI TO APPROVE THE PURCHASE OF A 42" X 32" OUTDOOR BULLETIN BOARD FOR THE SPLASHPAD FOR A PRICE NOT TO EXCEED \$400. SECONDED BY BRUSS. MOTION CARRIED UNANIMOUSLY.

f. Evenski Temporary Absence from City of Cologne

Councilmember Evenski went through the details of the sale of his current house and the purchase of his new home in Cologne and the issue that arose. His home sold more quickly than anticipated, which then forced an issue that would put him in NYA for a period of approximately two months between the closing of his home sale and the delivery of his new home. Councilmember Evenski expressed his passion for serving the City of Cologne and his desire to remain on the City Council during his temporary absence.

MOTION BY COUNCILMEMBER MEYER TO APPROVE COUNCILMEMBER EVENSKI'S CONTINUING ON THE COUNCIL AS A TEMPORARY RESIDENT. SECONDED BY BRUSS. MOTION CARRIED 4-0; EVENSKI RECUSED.

MOTION BY MAYOR LEIN TO RECESS UNTIL 8:00 P.M. SECONDED BY MEYER. MOTION CARRIED UNANIMOUSLY.

Mayor Lein called the meeting back to order at 8:00 p.m.

g. CLOSED SESSION: Review appraisal data for 305 Playhouse St
W

MOTION BY COUNCILMEMBER EVENSKI TO CLOSE THE OPEN MEETING. SECONDED BY SZAROLETTA. MOTION CARRIED UNANIMOUSLY.

MOTION BY COUNCILMEMBER EVENSKI TO OPEN THE CLOSED

MEETING. SECONDED BY MEYER. MOTION CARRIED UNANIMOUSLY.

MOTION BY COUNCILMEMBER BRUSS TO CLOSE THE CLOSED MEETING. SECONDED BY SZAROLETTA. MOTION CARRIED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MEYER TO RE-OPEN THE OPEN MEETING. SECONDED BY BRUSS. MOTION CARRIED UNANIMOUSLY.

Council met in closed session to determine a consensus on a price range for negotiating the sale of the City parcel.

Mayor Lein explained that the City would consider selling the parcel and the shed due to interest from a party that has a desire to develop the area, and that all the City equipment including the fire department equipment will have to have a place to go before the City got rid of its shed.

Councilmember Evenski wanted to make sure that if the City goes through with a sale that there is enough room for everything that is in the shed throughout the City.

MOTION BY COUNCILMEMBER EVENSKI TO MOVE FORWARD WITH SALE PROCESS FOR THE CITY PARCEL WITHIN AGREED UPON RANGE REACHED IN CLOSED SESSION. SECONDED BY BRUSS. MOTION CARRIED UNANIMOUSLY.

7. BOARD REPORT
8. ANNOUNCEMENTS
9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. ADJOURN

MOTION BY COUNCILMEMBER SZAROLETTA TO ADJOURN THE MEETING AT 8:14 P.M. SECONDED BY MEYER. MOTION CARRIED UNANIMOUSLY.

City of Cologne, Payroll November 6, 2017

City of Cologne, Payroll - Payments				
EMPLOYEE	10/13/17	22461, EFT	\$9,027.72	October 13, 2017 Payroll
IRS	10/13/17	EFT	\$3,863.84	October 13, 2017 Payroll
MN DEPT OF REVENUE	10/13/17	EFT	\$640.10	October 13, 2017 Payroll
PERA	10/13/17	EFT	\$1,990.94	October 13, 2017 Payroll
EMPLOYEE	10/30/17	22495, 22496, EFT	\$8,305.33	October 30, 2017 Payroll
IRS	10/30/17	EFT	\$3,132.86	October 30, 2017 Payroll
MN DEPT OF REVENUE	10/30/17	EFT	\$505.79	October 30, 2017 Payroll
PERA	10/30/17	EFT	\$1,746.50	October 30, 2017 Payroll
SECURITY BANK	11/02/17	EFT	\$820.84	Employee HSA
FIRST COMMUNITY BANK	11/02/17	EFT	\$322.92	Employee HSA
KLEIN BANK	11/02/17	EFT	\$322.92	Employee HSA
EMPOWER	11/02/17	EFT	\$1,290.67	Employee Deferred Comp.
		Total	\$31,970.43	

CITY OF COLOGNE

*Check Summary Register©

October 2017 to November 2017

Name	Check Date	Check Amt	
10100 Checking			
Paid Chk# 022462	DI-MAR CONSTRUCTION,INC.	10/24/2017	\$466,314.85 Pay Request #10
Paid Chk# 022463	BRAUN INTERTEC	10/24/2017	\$2,295.75 WTF/Well #4 Project Reim
Paid Chk# 022464	AFLAC	10/25/2017	\$230.04 Employee Flex Plan
Paid Chk# 022465	ALERT-ALL	10/25/2017	\$1,020.00 CFD-Supplies
Paid Chk# 022466	ANCOM TECHNICAL CENTER	10/25/2017	\$425.00 CFD-Communications
Paid Chk# 022467	ASPEN EQUIPMENT CO.	10/25/2017	\$224.50 CFD-Supplies
Paid Chk# 022468	BAST, SARAH	10/25/2017	\$50.00 Refund Deposit
Paid Chk# 022469	CARVER COUNTY BROADBAND	10/25/2017	\$263.83 Internet Access
Paid Chk# 022470	CENTERPOINT ENERGY	10/25/2017	\$108.65 Utilities-Electricity
Paid Chk# 022471	CENTRAL FIRE PROTECTION, IN	10/25/2017	\$45.00 CFD-Maintenance
Paid Chk# 022472	COUNTY OF CARVER	10/25/2017	\$33,061.61 Contracts/Police/Assessments
Paid Chk# 022473	DIRECTV	10/25/2017	\$170.96 Satilite Radio
Paid Chk# 022474	ELKE, CATHY	10/25/2017	\$55.16 Refund Deposit
Paid Chk# 022475	GENTZ, DANA	10/25/2017	\$250.00 Refund Deposit
Paid Chk# 022476	GILBERT MECHANICAL CONTRA	10/25/2017	\$917.40 CCC Building Maintenance
Paid Chk# 022477	GREG'S HARDWARE	10/25/2017	\$31.93 Office Supplies
Paid Chk# 022478	HEALTH PARTNERS	10/25/2017	\$4,088.98 Employee Health Insurance
Paid Chk# 022479	KLEIN, JANELL	10/25/2017	\$190.00 Refund Deposit
Paid Chk# 022480	LOFFLER-131511	10/25/2017	\$45.59 Monthly Copier Lease
Paid Chk# 022481	MELCHERT, HUBERT,SJODIN, P	10/25/2017	\$290.00 Misc. Attorney Fees
Paid Chk# 022482	MID COUNTY CO-OP	10/25/2017	\$64.56 Misc. Operating
Paid Chk# 022483	MINNESOTA FIRE SERVICE CER	10/25/2017	\$200.00 CFD Education/Training
Paid Chk# 022484	MN VALLEY ELECTRIC COOPER	10/25/2017	\$159.30 Utilities-Electricity
Paid Chk# 022485	PATCHIN, MESSNER, DODD & B	10/25/2017	\$2,862.50 Klein Property Appraisal
Paid Chk# 022486	POST OFFICE	10/25/2017	\$225.00 Annual Renewal
Paid Chk# 022487	RANDYS SANITATION	10/25/2017	\$484.53 Refuse Pickup
Paid Chk# 022488	SCHULER, DONNA	10/25/2017	\$115.00 Refund Deposit/Overcharge
Paid Chk# 022489	STORMS WELDING & MFG.	10/25/2017	\$132.00 Equipment Repair
Paid Chk# 022490	TWIN CITIES & WESTER RAILRO	10/25/2017	\$308.90 Annual Permit Fee
Paid Chk# 022491	VISA	10/25/2017	\$1,221.87 Education/Training-Misc. Expen
Paid Chk# 022492	VISA	10/25/2017	\$626.84 CFD Supplies
Paid Chk# 022493	VOS, BRIAN	10/25/2017	\$21.41 Reimburse Expenses
Paid Chk# 022494	XCEL ENERGY	10/25/2017	\$9,866.44 Utilities-Electricity
		Total Checks	\$526,367.60

FILTER: None

CITY OF COLOGNE

*Check Summary Register©

November 2017

Name	Check Date	Check Amt	
10100 Checking			
Paid Chk# 022497 AMERIPRIDE LINEN & APPAREL	11/6/2017	\$45.38	CFD Building Maintenance
Paid Chk# 022498 BROADBAND CORP	11/6/2017	\$24.95	WWTP Internet
Paid Chk# 022499 COLOGNE LIONS	11/6/2017	\$250.00	Refund Deposit
Paid Chk# 022500 CULLIGAN BOTTLED WATER	11/6/2017	\$14.33	Office Supplies
Paid Chk# 022501 DWK CLEAN WATER SERVICES,	11/6/2017	\$1,050.00	WWTP Monthly Fee
Paid Chk# 022502 ENVIRONMENTAL EQUIP & SER	11/6/2017	\$4,043.54	Sweeper Repair
Paid Chk# 022503 GOPHER STATE ONE-CALL	11/6/2017	\$66.15	Locates
Paid Chk# 022504 HAWKINS, INC	11/6/2017	\$6,711.25	Chemicals
Paid Chk# 022505 METRO WEST INSPECTION SER	11/6/2017	\$5,818.27	Building Inspection
Paid Chk# 022506 MID COUNTY CO-OP	11/6/2017	\$1,332.27	Fuel
Paid Chk# 022507 MILLER, DIANE	11/6/2017	\$50.00	Refund Deposits
Paid Chk# 022508 MN NCPERS LIFE INSURANCE	11/6/2017	\$80.00	Employee Life Insurance
Paid Chk# 022509 MN VALLEY TESTING LABS	11/6/2017	\$1,209.50	Analysis
Paid Chk# 022510 NORMA PEREZ	11/6/2017	\$1,360.00	CCC - Event Cleaning
Paid Chk# 022511 OVERLINE & SONS, INC.	11/6/2017	\$1,837.50	Lift Station Maintenance
Paid Chk# 022512 PROPET DISTRIBUTORS	11/6/2017	\$236.90	Operating Supplies
Paid Chk# 022513 QUALITY FLOW SYSTEMS, INC	11/6/2017	\$5,272.00	WWTP Repairs
Paid Chk# 022514 SAFETY VEHICLE SOLUTIONS	11/6/2017	\$11,647.50	CFD New Equipment
Paid Chk# 022515 ULINE	11/6/2017	\$125.27	Street Signs
Paid Chk# 022516 XTREME ELECTRICAL	11/6/2017	\$730.48	CCC Building Repair
	Total Checks	\$41,905.29	

FILTER: None

**CITY OF COLOGNE
RESOLUTION NO. 17-17
RESOLUTION ACCEPTING DONATIONS**

WHEREAS, The City of Cologne, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
John Vogel	\$20.00
Hilton Born	\$25.00
David & Cindy Henschen (Henschen Farm)	\$100.00

WHEREAS, All such donations have been contributed to be used at the general discretion of the Cologne Fire Department and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COLOGNE, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted on behalf of the Cologne Fire Department.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Cologne, Minnesota on Monday November 6th, 2017.

Approved:

Matt Lein
Mayor

Attested:

Sue Mueller
City Clerk

M/_____

Lein_____

Meyer_____

Evenski_____

S/_____

Szaroletta_____

Bruss_____



Resolution 17-18

Resolution in Support of Funding for US Highway 212: A Corridor of Commerce

WHEREAS US Highway 212 serves a critical role in connecting Greater Minnesota to Twin Cities markets in the Metropolitan Area and has been designated an Interregional Corridor while also being placed on the National Highway System;

WHEREAS US Highway 212 is heavily used by freight traffic with 1,850 heavy trucks in the corridor daily and freight traffic in Southwest Minnesota will potentially grow by 200 percent by 2030, increasing truck traffic on Highway 212 dramatically;

WHEREAS The Corridors of Commerce program was created to accelerate improvements to corridors that are not being addressed through the regular program, including projects that span multiple MnDOT districts, and the legislature specifically identified US Highway 212 as a Corridor of Commerce in legislation passed in 2017;

WHEREAS Traffic volumes in year 2030 are forecast to increase to between 21,000 and 28,000 vehicles per day or two to three times the existing traffic volumes, exceeding the capacity of the existing two-lane facility;

WHEREAS An Environmental Assessment has been approved for the 4.6 mile 2-lane gap between Cologne and Carver and the project is ready for construction upon securing right-of-way and final design;

WHEREAS forty-one communities and local chambers of commerce have passed resolutions supporting improvements to Highway 212 to expand the capacity of this highway and the Board of Commissioners of every county along the corridor has passed such a resolution;

WHEREAS the current highway poses serious safety problems as it switches from a four-lane facility west of Chaska to a two-lane highway, then switches back to a four-lane highway around Cologne and back to a two-lane highway from Cologne to Norwood Young America and would be much safer and much better able to handle present and projected traffic flows if it were a continuous four-lane highway through this area;

WHEREAS Congress and the State of Minnesota have recognized the need to expand this critical trade link to the Twin Cities Metropolitan Area and have previously provided funding through the ISTEA Transportation Authorization bill, TEA-21 Authorization bill, the 2002 Transportation Appropriations bill, the 2003 Transportation Appropriations bill, the 2004 Transportation Appropriations bill and SAFETEA-LU;

WHEREAS Multi-modal connections to or near Highway 212 include: freight rail lines, intermodal terminals, park-and-ride lots, transit service, state trails and airports.

NOW, THEREFORE, BE IT RESOLVED that The City of Cologne strongly supports the inclusion of funding from the Corridors of Commerce program to support the \$110 million of needed improvements that will complete the highway to a continuous four-lane highway to Norwood Young America and that any maps or lists of Corridors of Commerce highways include US Highway 212.

Adopted by the City council of the City of Cologne, Minnesota, this 6th day of November, 2017.

Matt Lein, Mayor

ATTEST:

Sue Mueller
City Clerk

M/_____

Lein _____

Meyer _____

S/_____

Szaroletta _____

Bruss _____

Evenski _____

MEMORANDUM

TO: Mayor Matt Lein & City Council Members
FROM: Jesse Dickson, City Administrator
SUBJECT: Muskrat Follow-up
DATE: 11/3/2017

Background:

Following the discussion on October 16, staff was directed to seek a second opinion on whether the City should be removing muskrats from the stormwater ponds in the Hans Hagen Homes development.

Francis Pest Control was contacted, as they had previously done work for a homeowner in the area. Staff was advised that trapping would be easier to do in the summer due to there being no ice to work around. Francis suggested a fence go around the ponds which would keep the muskrats out, but with the private property around the ponds there isn't much room for fencing.

Staff was told that, although current populations can be eliminated, there is always a distinct possibility that muskrats from other areas will migrate in as they are known to go very large distances to find water. Setting up the traps initially is \$200, and every muskrat caught is \$90.

Action Requested:

Direct staff on the muskrat issue.