

**City of Cologne**  
**May 7, 2012**

Pursuant to due call and notice thereof, a regularly scheduled council meeting was held on Monday, May 7, 2012 at the Cologne Community Center. Mayor Bernie Shambour called the meeting to order at 7:00 p.m. Councilmembers Matt Lein, Scott Williams, Jill Skaaland and Don Meyer were present. City Administrator John Douville was present.

**ADOPT AGENDA**

*Motion by Skaaland, seconded by Lein to adopt the agenda. Motion passed unanimously.*

**ADOPT CONSENT AGENDA**

- a) April 16<sup>th</sup>, 2012 Council Meeting Minutes
- b) May 7<sup>nd</sup>, 2012 Expenditures
- c) April 17<sup>th</sup>, 2012 – May 3<sup>rd</sup>, 2012 Hand Checks, Payroll
- d) Gambling Permit – Cologne Baseball Assoc.
- e) Annual Liquor License Renewals

*Motion by Meyer, seconded by Lein to adopt the consent agenda. Motion passed unanimously.*

**VISITORS PRESENTATIONS, PETITION AND CORRESPONDENCE**

- a) **John Hendel – Firehouse Drive-In Update**  
John Hendel of the Cologne Fire Department reported on the Firehouse Drive-In, which is scheduled for August 17-18, 2012.
- b) **Betsy Pysick – Glad Days Update**  
Betsy Pysick reported on the city's Glad Days celebration, which is set for July 27-28, 2012

**COUNCIL BUSINESS**

- a) **2012 Bituminous Seal Coat Project**  
Administrator John Douville presented an update from Jake Saulsbury, Bolton & Menk on the 2012 Bituminous Seal Coat Project. Three quotes were received on May 2, 2012. Bolton & Menk recommended the City award a contract in the amount of \$94,184.15 to Caldwell Asphalt Company, Inc. Of this amount \$31,349.84 is the City of Cologne's estimated share. This award is in cooperation with the City of Norwood Young America.

*Motion by Meyer, seconded by Williams to award the 2012 Bituminous Seal Coat Contract to Caldwell Asphalt Company, Inc. Motion passed unanimously.*

- b) **Comprehensive Plan Amendment 2012-1, subject to Metropolitan Council Review**  
Administrator John Douville updated the Council on the proposed amendment to the comprehensive plan. The proposed change would allow the construction of storage units

along the south side of the railroad tracks near Mill Street, Jacob Avenue and Adams Avenue.

*Motion by Meyer, seconded by Lein to approve the Comprehensive Plan Amendment 2012-1, subject to Metropolitan Council Review. Aye-Meyer, Skaaland, Lein, Ney-Williams Motion passed.*

#### **BOARD REPORTS**

- a) Larue
- b) FEMA – National Flood Insurance Program

*Motion by Lein, seconded by Meyer to Convene Council Meeting. Motion passed unanimously.*

Closed Council Meeting – Employee Performance Review

*Motion by Lein, seconded by Skaaland to close the Council Meeting. Motion passed unanimously.*

Administrator John Douville reported on the job performance of Account Clerk Susan Mueller and presented an Action Plan for her.

*Motion by Lein, seconded by Skaaland to accept the Action Plan presented. Motion passed unanimously.*

*Motion by Lein, seconded by Skaaland to Reconvene Council Meeting. Motion passed unanimously.*

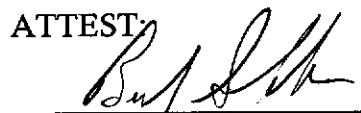
#### **ADJOURN MEETING**

*Motion by Lein, seconded by Meyer to adjourn the meeting. Motion passed unanimously.*

Respectfully submitted,

  
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John A. Douville, Administrator/Clerk

ATTEST:

  
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Bernie Shambour, Mayor