

City of Cologne City Council  
Meeting Minutes  
*Monday, June 18, 2018 - 7:00 PM*  
*Cologne Community Center, 1211 Village Parkway*

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1. CALL MEETING TO ORDER & ROLL CALL

Mayor Matt Lein called the meeting to order at 7:00 p.m. Council members Evenski, Szaroletta, Bruss, and Spates were present. Also Present: City Administrator Jesse Dickson, Fire Chief Nick Joos, Fire Captain 1 Justin Reich, Cologne Fire Department Relief Association Treasurer John Hendel, and City Engineer Jake Saulsbury.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

**MOTION BY COUNCIL MEMBER EVENSKI TO ADOPT THE AGENDA. SECONDED BY COUNCIL MEMBER BRUSS. MOTION CARRIED UNANIMOUSLY.**

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

- a. June 4, 2018 Minutes
- b. June 18, 2018 Check Summary Register
- c. June 11-12, 2018 Payroll
- d. Accept Resignation of City Clerk
- e. Severance Agreement 6-12-18
- f. Letter to Secretary Chao - Highway 212
- g. Letter to Lyndon Robjant - Highway 212
- h. Resolution 18-09 Cologne TIF 2-1 Amendment
- i. Resolution 18-10 Accepting Donations

**MOTION BY COUNCIL MEMBER SZAROLETTA TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCIL MEMBER SPATES. MOTION CARRIED UNANIMOUSLY.**

6. COUNCIL BUSINESS

- a. John Hendel, FDRA, Drive-in Funds Request

Cologne FDRA Treasurer John Hendel appeared before the City Council to give an update on the Firehouse Drive in. The Drive-in is to be held August 17th and 18th. Friday's movies will be Coco and Remember the Titans. Saturday's movies will be The Incredibles and Black Panther. Due to the rising cost of fireworks, there will be no display this year.

Mr. Hendel thanked the City Council for past donations to the Drive-in.

He requested that the City pay for the generator and the port-a-potties this year. The total request is about \$1,500.

Mr. Hendel announced that the field will be repaired before the drive-in pending acceptable weather.

**MOTION BY COUNCIL MEMBER EVENSKI TO PAY FOR THE GENERATOR AND PORT-A-POTTIES FOR FDRA DRIVE-IN. SECONDED BY COUNCIL MEMBER BRUSS. MOTION CARRIED UNANIMOUSLY.**

Mr. Hendel announced that the aerators are in the lake. One is running and the second is to be connected this week. He thanked the public works staff for their help on the project.

**b. Fire Department**

Chief Nick Joos and Captain Justin Reich appeared before the City Council.

Chief Joos explained that a tanker truck is due for purchase in 2018 per the City's CIP.

Chief Joos presented a plan to join a joint purchasing group to purchase the tanker.

Chief Joos explained that getting a chassis for the current year is difficult due to the lead time.

The initial budget number is \$328,467. Potential savings may be found within the loose goods portion of the truck quote.

Chief Joos said that if the City gives the Fire Department the go ahead right now, the chassis will probably be ready by February.

**MOTION BY COUNCIL MEMBER EVENSKI TO DIRECT SPRINGSTED TO DRAFT AN EQUIPMENT CERTIFICATE, DIRECT CITY STAFF TO DRAFT A LETTER OF INTENT FOR THE TANKER, AND FOR STAFF TO PLAN A MEETING WITH THE TOWNSHIPS. SECONDED BY COUNCIL MEMBER SPATES. MOTION CARRIED UNANIMOUSLY.**

**MOTION TO ENTER INTO JOINT PURCHASING GROUP HGAC BY COUNCIL MEMBER SPATES. SECONDED BY COUNCIL MEMBER SZAROLETTA. MOTION CARRIED UNANIMOUSLY.**

c. Jake Saulsbury, Bolton & Menk  
-Street Reconstruction

City Engineer Jake Saulsbury appeared before the City Council to walk through the letter he submitted for the street reconstruction plan in the CIP. Mr. Saulsbury recommends long term planning for roads to be able to address complaints and questions regarding specific roads and portions of roads. He stressed that roads do not deteriorate lineally.

Mr. Saulsbury presented several different common ways to finance road reconstruction projects and went through the pros and cons of each. The City can assess, use franchise fees, or simply pay with user fees and levied funds. He then requested that the Council decide whether they would like to simply do portions of the City individually or implement a pavement management plan.

-2018 CIPP and Manhole Evaluations

Mr. Saulsbury presented the 2018 CIPP plan which is the second of six years of planned CIPP projects. Mr. Saulsbury also went through a list of manholes that have been evaluated by Bolton & Menk staff and City staff.

d. City Credit Cards

City Administrator Dickson presented a plan to issue City credit cards to each City employee rather than having a main City card. The reason for this is to make it easier to track purchases and to eliminate downtime if a credit card is being replaced. Dickson recommended having an agreement between the City and each employee.

Council Member Spates recommended having more of a rigorous procedure to be able to use the City card but also possibly adding a second public works credit card.

e. City Clerk Advertisement

City Administrator Dickson presented a City Clerk Job Description and a proposed position announcement to be published in the newspaper, City website, and on the LMC website.

**MOTION BY COUNCIL MEMBER SPATES TO APPROVE THE JOB DESCRIPTION AND THE JOB ADVERTISEMENT AS PRESENTED. SECONDED BY COUNCIL MEMBER SZAROLETTA.**

7. BOARD REPORT

a. May Sheriff's Report


8. ANNOUNCEMENTS

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

**MOTION TO ADJOURN THE MEETING AT 9:05 BY COUNCIL MEMBER EVENSKI.  
SECONDED BY COUNCIL MEMBER BRUSS. MOTION CARRIED UNANIMOUSLY.**

Respectfully Submitted:

  
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Jesse Dickson, City Administrator

Attest:

  
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Matt Lein, Mayor