



City Council Meeting Minutes

Monday, December 17, 2018 - 7:00 PM
Cologne Community Center, 1211 Village Parkway

Vision Statement

The City of Cologne is a vibrant small town that respects its heritage, embraces its future and offers a high quality of life for all who live, work and visit our community.

Mayor: Matt Lein
Councilmember: Sarah Bruss
Councilmember: Kyle Evenski
Councilmember: Carol Szaroletta
Councilmember: Jessica Spates

NOTE: AGENDA ITEMS ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE ARRIVE AT 7:00 PM.

1. CALL MEETING TO ORDER & ROLL CALL

Mayor Matt Lein called the meeting to order at 7:00 p.m. Council Members Bruss, Evenski, Szaroletta and Spates were present. Also present: City Administrator Jesse Dickson and City Clerk Michelle Morrison.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Motion by Council Member Evenski, second by Council Member Bruss to adopt the agenda as presented. Motion carried unanimously

4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

5. ADOPT CONSENT AGENDA

Items listed below are considered routine and non-controversial by the Council. There will

be no separate discussion of these items unless requested by a Councilmember, Staff or Citizen. If removed, the item will be discussed at the end of the regular agenda.

- a. December 3, 2018 Minutes**
- b. December 11, 2018 Payroll Summary**
- c. December 17, 2018 Check Summary Register**
- d. Relief Association Raffle Gambling Application**

A motion was made by Council Member Szaroletta, to adopt the consent agenda, second by Council Member Spates. Motion carried unanimously.

6. COUNCIL BUSINESS

a. PUBLIC HEARING: Truth in Taxation

Motion by Council Member Evenski to open the Truth in Taxation Public Hearing, second by Council Member Bruss. Motion carried unanimously. No citizens were present for the hearing. Motion by Council Member Evenski to close the public hearing, second by Council Member Szaroletta. Motion carried unanimously.

b. PUBLIC HEARING: 2019 Fee Schedule

Motion by Council Member Spates to open the 2019 Fee Schedule Public Hearing, second by Council Member Szaroletta. Motion carried unanimously. No citizens were present for the hearing. Motion by Council Member Evenski to close the public hearing, second by Council Member Spates. Motion carried unanimously.

c. 2019 Final Levy and Budget

- i. Memo 2019 Exp/Rev Budget & Final Levy**
- ii. Final Tax Levy Presentation**
- iii. 2016-2018 Exp/Rev & 2019 Budget**
- iv. Memo Financial Position**
- v. Financial Position**
- vi. Res No. 18-27 Approving 2019 Budget**
- vii. Res No. 18-28 Approving Tax Levy Collectible 2019**

Administrator Dickson reviewed the above documents in detail with the Council. After thorough discussion, Council Member Spates made a motion to adopt Resolution No. 18-27 - Adopting 2019 Budget for all General, Enterprise and Capital Investment Activities. Second by Council Member Szaroletta. Motion Carried unanimously.

Council Member Evenski made a motion to adopt Resolution No. 18-28 - Approving Tax Levy Collectible for 2019 at 1,304,146.00. Second by Council Member Bruss. Motion carried unanimously

d. Res No 18-29 Approving 2019 Fee Schedule

Administrator Dickson reviewed the proposed changes to the 2019 Fee Schedule with the Council. After discussion, Council Member Evenski made a motion to adopt the ammended fee schedule in Resolution No 18-29 Approving Publication of Ordinance No. 161-N By Title and Summary. Second by Council Member Bruss . Motion carried unanimously.

e. 2019 Appointments

Jake Salisbury, from Bolton & Menk, discussed with the Council his firms' proposal for Planning Services. After discussion it was agreed to invite both Haila Maze from Bolton & Menk and Cynthia Nash - Collaborative Planning, LLC to a Council Meeting in Janauary to review their respective proposals.

Mayor Lein reviewed the current appointments and asked Council Members to review the list and be prepared to fill in the Appointments in January.

f. 2019 Office Holiday Calendar

Motion by Council Member Spates, to adopt the Holiday Calendar as presented. Second by Council Member Szaroletta. Motion carried unanimously.

g. 2019 City Council & Planning Commission Schedules

After discussion a motion was made by Council Member Evenski to adopt the schedues as presented. Second by Council Member Bruss. Motion carried unanimously.

h. Audit Proposal for FY 2018

While not on the Agenda, the City did recieve a proposal for Audit Services from Eide Bailly. After discussion, a motion was made by Council Member Bruss to engage Eide Bailly for the FY 2018 audit. Second by Council Member Szaroletta. Motion carried unanimously.

7. BOARD REPORT

a. November 2018 Sheriff's Report

b. Personnel Committee Update

The council was given an update on the review process that was just completed on all employees. Motion by Council Member Szaroletta to adopt the Personnel Committee's recommend salary changes. Second by Council Member Spates. Motion carried unanimously.

8. ANNOUNCEMENTS

Mayor Lein discussed the League of Mn Cities training opportunities coming up and encouraged attendance if possible.

Council Member Evenski thanked outgoing Council Member Jessica Spates for stepping up and filling in on the Council this year after the vacancy and noted that everyone appreciated her contributions.

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADJOURN

Motion by Council Member Spates, second by Council Member Evenski to adjourn at 8:00. Motion carried Unanimously

CALENDAR OF EVENTS/MEETINGS

December 24-25	Monday-Tuesday	OFFICES CLOSED
December 31-January 1	Monday-Tuesday	OFFICES CLOSED
January 7	Monday 6:00PM	Planning Commission Meeting
January 7	Monday 7:00PM	City Council Meeting

Respectfully Submitted:

Attested:



Matt Lein, Mayor



Michelle M Morrison, Clerk